



BANK NOTE PAPER MILL INDIA PRIVATE LIMITED

Registered & Corporate office:

Note Mudran Nagar,

Mysore 570 003, Karnataka, India

Tender Document for Annual Comprehensive Maintenance Contract (A.C.M.C) for Water Purifiers/ RO Systems of Eureka Forbes, KENT and other Models at BNPM, Note Mudran Nagar, Mysuru

Tender No. BNPM/LTE/ (A.C.M.C) for Water Purifiers /504/2018-19 Dated 14.09.2018

The tender document contains 20 pages

The tender document is sold to

M/s.
Address:

Details of contact person in Bank Note Paper Mill India Private Limited (BNPMIPL) regarding this tender

Name: Shri. Alok Kumar; Deputy General Manager

Address: Bank Note Paper Mill India Private Limited
Administrative building, Note Mudran Nagar,
Mysore 570 003, Karnataka, INDIA.
Phone: +91-821-2401111
Email info@bnpmindia.com
Website: www.bnpmindia.com



NOTICE INVITING TENDER

To,
M/s.

Tender No. BNPM/LTE/ (A.C.M.C) for Water Purifiers /504/2018-19 Dated 14.09.2018

Sub: Annual Comprehensive Maintenance Contract (A.C.M.C) for Water Purifiers/ RO Systems of Eureka Forbes, KENT and other Models at BNPM, Note Mudran Nagar, Mysuru

Chief General Manager, Bank Note Paper Mill India Private Limited (BNPMIPL), Mysore invites sealed quotation for the above cited work under two part bid system as per detailed scope of work and other terms and conditions. The tender document is made available in BNPMIPL website www.bnpmindia.com. Notice will be issued for any amendment only in official website. Hence, all interested tenderers required to watch this web site till one day prior to tender opening date even though tender down loaded earlier.

Please enclose a Demand Draft of Rs.1000/- drawn in favor of "Bank Note Paper Mill India Private Limited" payable at Mysore towards the cost of download tender document along with Technical and Price bids, failing which the tender is liable for rejection. The tender documents can be also availed from our Office, Mysore on payment of Rs.1000/- and Earnest Money Deposit (EMD) of Rs. 3,000/- shall be submitted along-with your tender. Tender document without EMD & tender fee shall be rejected

You may forward your tender in sealed cover super scribed as Tender for " **Annual Comprehensive Maintenance Contract (A.C.M.C) for Water Purifiers/ RO Systems of Eureka Forbes, KENT and other Models at BNPM, Note Mudran Nagar, Mysuru** " so as to reach the appropriate authority latest by 04 -10-2018 by 1500 hours.

The tender shall be opened on the same day in presence of intending bidders at 1530 hours.

Bidder may visit BNPMIPL, before submitting the offer after taking due permission for visiting to understand the requirements.

Yours faithfully,
For and On behalf of BNPMIPL,

(Alok Kumar)
Deputy General Manager



Bid forwarding letter

From:

M/s

To,
General Manager,
BANK NOTE PAPER MILL INDIA PRIVATE LIMITED,
Note Mudran Nagar,
Mysore – 570 003,
Karnataka, India

Dear Sir,

Sub: Tender for “Annual **Comprehensive Maintenance Contract (A.C.M.C) for Water Purifiers/ RO Systems of Eureka Forbes, KENT and other Models at BNPM, Note Mudran Nagar, Mysuru**”.

Please find enclosed herewith duly filled Tender document with all supporting documents Specified in the tender document down loaded from BNPM website www.bnpmindia.com.

Having acquired the requisite information relating thereto as affecting the tender, I/We hereby offer to execute the works specified in the said document with the rates mentioned at Price bid portion of Tender Document and in accordance with all the conditions, specifications & instructions in writing referred in the Annexures to Tender and in all other respects in accordance with such conditions so far as they may be applicable.

The document being downloaded from the website and having read and understood all the contents of the Tender Document, do hereby accept all the Terms and conditions laid down in the said Tender document and will abide by the same on acceptance and award of work.

Yours Faithfully,

FOR M/s

SIGNATURE OF THE CONTRACTOR

Contractors Seal & Signature



Technical Qualifying Criteria:

1. The bidder should have experience in such a type of Maintenance work of water purifier/supply of Water Purifiers/ RO Systems of Eureka Forbes, KENT, Aqua guard/other Models in the last five years and enclose copy of Purchase order/work order/ work completion certificate as proof of evidence.
2. Registered under GST (if any).
3. Should have permanent Income Tax A/ C No. as allotted by the Income Tax Authority of Government of India.
4. Bid will be evaluated all-inclusive though input credit will be deducted to arrive at the effective cost.
5. Not have been blacklisted/ debarred by BNPM/ Bharatiya Reserve Bank Note Mudran Private Limited (BRBNMPL)/ Security Printing & Minting Corporation of India Limited (SPMCIL) or any Govt. Departments or public sector.

TENDER TERMS & CONDITIONS:

1. The rate offered must be filled in the proforma of the tender form (Part II Price bid). Any correction/over writing/insertion should be initialed by the tenderer in the price bid attached with this document.
2. The rate quoted in the price bid must be inclusive of all taxes such as excise GST, insurance, freight and other charges etc. and F.O.R. BNPM Office premises, Mysuru.
3. These rates will be valid for 90 days from the date of opening of tender document. Last date of receipt of sealed tender documents is **October 04, 2018 up to 1500 Hrs.**
4. If requested, the tender documents will be mailed by Registered Post/ Speed Post to the domestic tenderers, for which extra expenditure per set will be Rs.200/- for domestic post. The tenderer is to add the applicable postage cost to the non-refundable fee mentioned in Para above.
5. Submission of tender fee and EMD is exempted for Micro and small enterprises (MSEs) as per the Public Procurement Policy for MSEs Order, 2012. MSEs should be registered and also will continue to remain registered during the tender validity period with District Industries Centre (DIC) or Khadi and Village Industries Commission (KVIC) or Khadi and Industries Board (KVIB) or Coir Board or National Small Industries Commission (NSIC) or Directorate of Handicrafts and Handlooms or Udyog Aadhaar Memorandum or Any other body specified by Ministry of MSME.
6. The interest free EMD of unsuccessful tenderer will be refunded after issue of work order to



the successful bidder. Tenderers who satisfies the technical conditions stipulated in the tender document and who have enclosed all the documents required will only be considered as qualified tenderers after the technical evaluation. The tenders of such qualified tenderers alone will be considered for "Opening the Price Bid Envelope". For the items mentioned in Part II Price bid, the lowest unit price quoted for all the items or for any of the item whichever competitive is the criterion for selection of issue of work order. However BNPM reserves the right of placing the work orders to any of the Tenderers. EMD of the successful bidder shall be released after completion of AMC Period satisfactorily.

7. All responsive tenderers shall be evaluated as per the terms & conditions of the tender. The basis for arriving at the lowest responsive bidder shall be as per the price quoted for landed cost at Mysore including GST, packing & forwarding charges, freight, insurance and any other charges etc. and input credit shall be deducted to arrive at the effective price. Effective price shall be considered for arriving the lowest responsive bidder.
8. The method of evaluation of bidder for awarding the contract shall be on the basis of overall effective price quoted by the bidder for delivery & completion up to BNPM, Mysore for that item.
9. Bidder has to quote GST rate as per the HSN code provided in Price Schedule. In case of any mismatch in HSN code with respect to offered product, same shall be decided in consultation with winning bidder.
10. All tenderers should be registered under GST. They should be eligible to pass on input credit. Bid will be evaluated all-inclusive, though input credit will be deducted to arrive at the effective cost.
11. Your sealed tender should be dropped in BNPM tender box on or before the closing date and time as mentioned in clause 4 above the same shall be opened on the same day at **October 04, 2018 at 1530 hrs** in presence of the representatives of the bidders, who wish to be present during the opening of the tenders. Late tenders will not be received and treated as rejected. Offer must be submitted in a sealed cover. The cover should bear our Tender Notice number, due date of opening and name of the bidder.
12. Bidder must sign along with company seal on each and every page of the tender document as token of the acceptance of tender conditions.
13. If any malafide intention is observed by BNPM, the agency shall not be eligible to participate in any of the tender in future.
14. BNPM reserves the right to change the quantity/upgrade the criteria/ drop any item or part thereof/extension of date at any time before issuing work order.



15. The ACMC is for preventive as well as for break down maintenance and includes repair and replacement of the following parts free of charge during the ACMC Period but not limited to:

During the Annual Maintenance Contract period, the following jobs shall be carried out as per the schedules given below.

Sl.No.	Scope of work	Schedule period
I.	General Servicing & Maintenance, other than	Shall be done quarterly once.
II.	In event of any break down / malfunctioning	Shall be rectified within 72 hours on Intimation.
III.	Replacement of Pre filter candle as Applicable.	Should be replaced once in a year
IV.	Activated Carbon, Sediment filters, RO Membranes, Post carbon filters, as applicable.	Should be replaced once in a year
V.	Replacement of any worn out / exhausted parts including Ultra-violet lamp with new spares	Should be replaced as and when Required.
VI.	Printed circuit board, connectors, wires cables and other parts etc.	Should be replaced as and when Required.
VII.	Weight sensor, Waste water collector (FRT), Transformer, Relay, Tank body, Tap, Switch.	Should be replaced as and when Required.

At least one replacement in a year for all water purifier filters should be necessary.

16. The Comprehensive Annual Maintenance Contract shall include attending to any breakdown calls of the offered system, including identifying and rectifying the fault, installation of all required parts / components.
17. It may be ensured that rates for parts of authorized brand only should be quoted and supplied for repair and ACMC accordingly. In case if it is found at a later stage that sub-standard/ inferior quality items supplied, necessary action will be taken against such supplier, including forfeiture of their performance security and debarring them for quoting future tenders.
18. The quotations shall not include any conditions whatsoever. In case, any conditions are included in the quotation the same not be taken into consideration. The quotation in such cases is liable to be rejected. Clarification, if any, shall be obtained in writing from the BNPM before submission of the quotation.
19. The present quantity of equipment may vary or new purchase during the period of ACMC, payment in such cases would be made on proportionate basis considering the period of such ACMC.



20. Incomplete and unsigned quotations are liable to be rejected.
21. If the tenderer fails to undertake the job satisfactorily at any period of time or withdraws his services permanently for more than three consecutive weeks, the BNPM has every right to cancel the contract and forfeit the security deposit without assigning any reason what so ever.
22. The representative/ engineer of the firm has to make a Quarterly mandatory visit to check that all the equipment's under ACMC are working properly. At the end of the period of ACMC, all machines under ACMC will be handed over as functional machine along with treated Water Quality Analysis Report of the last month of the AMC.
23. It will be responsibility of successful bidder to submit the Treated Water Quality Analysis Report from any reputed lab/ Company lab of all the RO systems on quarterly basis.
24. The contractor has to maintain a register for the periodical inspections, which have to be undersigned by the officer in charge. The contractor should depute only qualified/ experienced technicians for carrying out the preventive maintenance work.
25. BNPM reserves the right to accept or reject quotation without assigning any reason whatsoever.
26. BNPM, Mysuru is not responsible for any delay in receipt or submission of tender due to postal delay.
27. Interested tenderers may obtain further information about this requirement from the above office selling the documents.
28. **Payment Terms:** 90% of the bill value will be released quarterly. 10% of the total bill value will be treated as Performance Guarantee in the form of security deposit.
29. The payment shall be released on quarterly basis on completion of respective part of the year, against the bill provided by the party on due certification of satisfactory service by the office in-charge. Quarterly means 3 months completion from starting of ACMC.
30. Payment shall ordinarily be made in within 30 Working days of receipt of the services along with the bill and service job card.
31. Mode of payment: Payments to the contractor shall be made by account payee cheque or through ECS in INR only.
32. No Advance payment shall be paid.



33. The tenderer should take into account basic price, inclusive of all tax. BNPM shall entertain no extra claim what so ever during the pendency of the contract.
34. **Liquidated Damage:** The response time in case of any complaint/ breakdown/ fault in any equipment, the firm has to attend the fault within 72 working hours of reporting on phone/ FAX/ Email etc. Failing which will invite a penalty as follows:
- i. Attending to complaint after 72 Hours upto 7 days of intimation – Rs. 5, 00/-
 - ii. Attending to complaint beyond 7 days of intimation – Rs. 2, 000/-
35. The Security Deposit of the successful bidder will be retained till the ACMC period. It will be returned after 2 months of successful completion of ACMC period and no interest will be paid for security deposit. Security Deposit may also be submitted in the form of Bank Guarantee, valid for the period of one year and with the claim period of two months thereafter.
36. All subsequent corrigendum/amendment shall be published on website shall be part of the tender document. Therefore bidders are advised to always check our website till the tender is finally opened.
37. No tenderer will be allowed to withdraw the tender rates after opening of the tender. If any tenderer withdraws the rates, the EMD amount deposited by him will be forfeited and he will be disqualified from participating in any future tender of the company.
38. Rates should be offered unconditionally and if rates are submitted with any conditions, such tenders are liable to be rejected.
39. The agency should enclose self-attested copies of GST registration certificates, PAN Card etc. in any. The tenderer will have to produce all these original documents at any time demanded by the Company. BNPM has right to clarify / examine with the bidders for any issues.
40. BNPM reserves the right to reject any or all tender documents without assigning any reason thereof at any stage of tendering process and in such cases the tenderer will not be able to claim any damage/losses incurred directly or indirectly out of such consequence. The intended tenderers may inspect the BNPM Mysuru campus during working hours on any working day from 9.00 AM to 5.30 PM.
41. The defective works, if any carried out by the contractor shall have to be rectified/replaced/repared without any additional payment towards such rectification. In case the rectification work is not taken up by the agency, the Performance Guarantee shall be liable to be forfeited and in all the matters the decision of The General Manager, BNPM Mysore will be final.



42. Payment towards completion of the entrusted work will be released after verification, satisfactory completion of order quantity and recommendation of BNPM officer. Actual quantity executed shall be considered for payment.
43. **Time period:** The Annual Maintenance Contract (A.C.M.C) for Water Purifiers/ RO Systems of Eureka Forbes, KENT Models, Aqua Guard and other model will be initially for a period of 1year form the date of issue of Work order/LOI. The contract may be extended for the following period of 2 years subject to mutual agreement of both the parties.
44. In case of any dispute raised by the bidder, a representation will be made only by the authorized representative of the contractor and the decision of the Chief General Manager will be binding on the supplier.
45. BNPMIPL/BRBNMPL is a security organization and the premise is declared as Prohibited Area by the Govt. of Karnataka. Hence the contractor has to abide by the security rules of the Company. The contractor has to ensure the character and antecedent of the persons deployed. The contractor must be in a position to produce such documents whenever he is asked to do so. Details shall be furnished as per format when called for. The contractor has to issue printed photo identity card to its workers duly authenticated by the designated security officer of the Company. Contractor should apply for Gate Pass for labours, and material entry pass etc. as per approved format only, well in advance to avoid any delay in issue of Gate passes.
46. The contractor should scrupulously conform to the safety and security norms and stipulations while working in the security area. The contractor should maintain site clean during the progress of the work and also after the completion of the work.
47. The contractor shall submit police verification certificate for good character / antecedents for all the workers/supervisor for complying Security formalities. This certificate or receipt of submission shall be submitted by the contractor. The same shall be submitted for workers/supervisors, who may be a replacement / addition, as the case may be. The cost of verification will be borne by the contractor.
48. Gate passes for all the workers shall be applied in the prescribed Gate pass Format, contractor must enclose copy of address proof (Voters ID card or ration card or driving license or passport etc., for all the workers for which gate pass has been requested.
49. Statutory deduction of taxes shall be made at source as per rule. TDS shall be made as per statutory norms.

50. Discrepancy in Prices:

- i). If, in the price structure quoted by a tenderer, there is discrepancy between the unit price and the total price (which is obtained by multiplying the unit price by the quantity), the unit price shall prevail and the total price corrected accordingly, unless BNPM feels that the



tenderer has made a mistake in placing the decimal point in the unit price, in which case the total price as quoted shall prevail over the unit price and the unit price corrected accordingly.

ii). If, there is an error in a total price, which has been worked out through addition and/ or subtraction of subtotals, the subtotals shall prevail and the total corrected; and

iii). If, there is a discrepancy between the amount expressed in words and figures, the amount in words shall prevail

iv). If, as per the judgment of BNPM, there is any such arithmetical discrepancy in a tender, the same will be suitably conveyed to the tenderer by registered/speed post. If the tenderer does not agree to the observation of BNPM, the tender is liable to be ignored.

51. The CONTRACTOR shall indemnify and keep indemnified the OWNER and hold him harmless in respect of all and any loss and expenses arising from any such injury or damage to persons or property and also against any claim made in respect of injury or damage, whether under any statute or otherwise and also in respect of any award or compensation or damage consequent upon such claims.

52. **Patent Rights:** The supplier shall, at all times, indemnify BNPM, free of cost, against all claims which may arise in respect of goods & services to be provided by the supplier under the contract for infringement of any right protected by patent, registration of designs or trademarks. In the event of any such claim in respect of alleged breach of patent, registered designs, trademarks etc. being made against BNPM, BNPM shall notify the supplier of the same and the supplier shall, at his own expenses take care of the same for settlement without any liability to BNPM.

53. **Statutory requirements:** The Contractor should comply with all statutory provisions as applicable for this tender.

54. **Safety equipment's:** The bidder should ensure that workmen employed for carrying out ACMC activity at the site is equipped with all the necessary safety gears and equipment's required for carrying out the work safely. (List of safety equipment's provided to the workmen to be submitted by the successful bidder before commencement of work at the site).

55. **PRICE VARIATION:** Prices will remain fixed for the duration of one year of contract. No deviation on account of increase in any price index will be admissible. However, any increase in statutory levies like GST etc. payable under the contract will be reimbursed on documentary evidence.

56. **STATUTORY DEDUCTIONS:** Statutory deductions shall be made at source as per prevailing rate.

57. **APPLICABLE LAW AND JURISDICTION:** All matters connected with this shall be governed



by the Indian Law both substantive and procedural, for the time being in force and shall be subject to the exclusive jurisdiction of Indian Courts within the limit of Mysore.

58. **FORCE MAJEURE:** If by reason of Force Majeure, any party is unable, in whole or in part, to perform any obligation under this contract, other than the payment of money, then such party shall be relieved of any and all liability for failing to so perform, provided that such party give notice to other party promptly as to the commencement and nature of such Force Majeure. The party invoking Force Majeure shall, however, use its reasonable endeavour to remedy the situation and remove, as far as possible and with reasonable dispatch, the cause of its inability to perform; provided, further, that settlement of strikes, lockouts and other industrial disturbances shall be wholly within the discretion of the party involved and that the party invoking Force Majeure shall give prompt notice to the other of the cessation thereof.

Force Majeure circumstances shall include, but not be limited to, natural calamity, fire, floods, war, hostility, civil commotion, acts of God, acts of Government, Sabotage, quarantine, restriction, explosion, epidemic, strikes, embargos, blockades, inability to obtain fuel for transportation.

59. **ARBITRATION:** All disputes or differences whatsoever arising between the parties out of or relating to the construction meaning and operation or effect of the agreement or breach thereof shall be settled by arbitration in accordance with the prevailing Arbitration And Conciliation Act and Laws of India as amended or enacted from time to time. Notwithstanding the existence of or any dispute or differences and / or reference for the arbitration, the agency shall proceed with and continue without hindrance the performance of the work under contract with due diligence and expedition in a professional manner and the payment due to the contractor shall not be withheld on account of such difference of arbitration proceedings unless such payment is a subject matter of the arbitration.

60. **LEGAL JURISDICTION:** The court of Mysuru only shall have jurisdiction to deal with and decide any legal matter of dispute whatsoever arising out of any work order placed by us.

61. Bids shall be valid for a period of 90 days from the date of opening.

62. The date of opening of price bid shall be communicated to the qualified bidder at later stages.

63. **Sealing and Marking of Bids:** The bid should be sent in a properly sealed cover (Main envelope) containing inside two separate sealed envelopes, one for technical bid and other for financial bid subscribed as 'Technical Bid' and 'Financial Bid'.



Envelope No.1 (TECHNICAL BID):

1. The technical bid shall contain the following:
 - a. The bidder should have experience in such a type of Maintenance work of water purifier/supply of Water Purifiers/ RO Systems of Eureka Forbes, KENT, Aqua guard/other Models in the last five years and enclose copy of Purchase order/work order/ work completion certificate as proof of evidence.
 - b. Bid declaration Letter.
 - c. Technical Information of the firm.
 - d. Letter of Authorization for attending Bid Opening.
 - e. Self-attested copy of:
 - Copies of Certificates of incorporation of the firm (e.g. Registration as partnership Firm, Proprietary concern, Company etc.)
 - GST Registration Certificate.
 - Permanent Account Number (PAN).
 - Declaration regarding blacklisting.
 - Self-attested copy of tender document (as a token of acceptance of Terms and Conditions of the contract).
 - f. The Technical Bid shall be complete in all respects and contain all information asked for, except prices. It shall not contain any price information.
 - g. The envelope containing technical bid should be marked as “Technical Bid” in bold and legible letters to avoid confusion

Registration Details (whichever is applicable and attach copy):

Name of the Tenderer: _____

Address: _____

Pin Code No. : _____



Tel. No. : _____

Mobile No. : _____

E-mail address: _____

Fax No. : _____

Status of the Company: _____

(Pls. Tick mark as applicable): Proprietor/Partnership/Company

Name of the Company:

Sl.No.	Description	Registration Under	Copy enclosed Yes / No	Remark
1.	Firm/Company Registration/Individual			
2.	Proof for having registration			
3.	PAN Card No.			
4.	GST Reg. No			
5.	Client list			
6.	Any other additional information			

Note 1: All the above copies of documents to be sealed in the technical bid cover along with EMD of **Rs. 3, 000/- (Rupees Three thousand only) and Tender fee Rs. 1, 000/- (Rupees One thousand only)**

Note 2: This tender document contains _____ pages and bidders are requested to sign on all the pages. The Technical bid (Part I Technical bid) & the Price bid (Part II rice bid) should be sealed in separate covers.

Note 3: Tenders not accompanied with above information & documents in support of the same may be summarily rejected.



Details of EMD (to be attached with the Tender Document):

EMD	Rs. 3, 000/- (Rupees Three thousand only)
Tender Fee	Rs. 1, 000/- (Rupees One thousand only)
In favour of & payable at	Bank Note Paper Mill India private Limited, payable at Mysuru.
DD / Pay Order No. & Date	
Drawn on	

Last Date of Submission of Tender: On or before 1500 Hrs October 04, 2018.

UNDERTAKING

I hereby undertake that the information provided above and elsewhere in the tender is true and the tender is liable to rejection if the same is found to be false or the information is found to have been suppressed by me.

Date: **(Signature with full name & Seal of the Tenderer)**



RICE SCHEDULE

Dear Sir,

Sub: Price bid for Annual Comprehensive Maintenance Contract (A.C.M.C) for Water Purifiers for a period of 3 years on yearly renewable basis.

Ref: Tender No. BNPM/LTE/ (A.C.M.C) for Water Purifiers /504/2018-19 Dated 14.09.2018

We have received and understood the above tender enquiry and are pleased to submit our price bid as under:

(All figures in INR)

Name of the Firm												
S I N O	Description	Unit	Quantity	HSN/SAC CODE	Price for Annual maintenance contract for water purifier a period of 1 year (in INR)							
					Basic Unit Price (INR)	Freight, P&F, Insurance and Other Charges (INR)	Unit Price (Incl. of Freight, P&F, Insurance & Other Charges) (INR)	GST - 18% (INR)	Total Unit Price (Incl. of Freight, P&F, Insurance, Other Charges & GST) (INR)	Input Tax Credit for HSN/SAC (INR)	Effective Unit Price (Net of Input Tax Credit) (INR)	Total Price (Incl. of Freight, P&F, Insurance, Other Charges & GST) (INR)
			(i)		(a)	(b)	(c) = (a)+(b)	(d)	(e) = (c)+(d)	(f)	(g) = (e) - (f)	(h) = (g)*i)
1	Annual Maintenance contract for water purifier (10 LPH Capacity) like Aqua Guard/ Kent/ Eureka Forbes and other models as per the detailed scope of work indicated in the tender document.	No	16									
Total effective price (net of input tax credit) for ACMC water purifier with GST, freight, P&F, Insurance and Other Charges (In figures) (D.A.P – Mysore site) (A)												
Total effective price (net of input tax credit) for ACMC water purifier with GST, freight, P&F, Insurance and Other Charges (In words) (D.A.P – Mysore site)												



RICE SCHEDULE

1. The tender will be evaluated on overall L1 basis.
2. We confirm that there would not be any revision in the offered during the contract period and the quoted discount rate will remain firm during the contract period.
3. No service charge will be paid for replacing the parts.
4. We confirm that on being successful in the Tender, we will carry out the work As per Tender specification & to the fullest satisfaction of BNPMIPL.
5. We also confirm that we abide by all the Tender conditions and we do not have any counter conditions.

()

Seal

Name

Signature with Date

Note: i) Price should be quoted exactly as per the format given above; Price bids with conditions /Counter conditions are liable for rejection.

i) Multiple /Variable rate for single item, would lead to rejection of offer.

BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

..... (Insert: Bank's Name, and Address of Issuing Branch or Office)

Beneficiary:

Bank Note Paper Mill India Private Limited
Administrative Building, Entry Gate 1,
Paper Mill Compound, Note Mudran Nagar,
Mysore - 570003
Date:.....

Performance Guarantee No.:

WHEREAS.....(name and address of the supplier) (hereinafter called "the supplier") has undertaken, in pursuance of LOI (Letter of Intent) no..... dated to supply (description of goods and services) (herein after called "the contract").

AND WHEREAS it has been stipulated by you in the said LOI that the supplier shall furnish you with a bank guarantee by a scheduled commercial bank recognized by you for the sum specified therein as security for compliance with its obligations in accordance with the LOI;

AND WHEREAS we have agreed to give the supplier such a bank guarantee;

NOW THEREFORE we hereby affirm that we are guarantors and responsible to you, on behalf of the supplier, up to a total of (amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the supplier to be in default under the contract and without cavil or argument, any sum or sums within the limits of (amount of guarantee) as aforesaid, without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

We hereby waive the necessity of your demanding the said debt from the supplier before presenting us with the demand. We further agree that no change or addition to or other modification of the terms of the contract to be performed thereunder or of any of the contract documents which may be made between you and the supplier shall in any way release us from any liability under this guarantee and we hereby waive notice of any such change, addition or modification.

We undertake to pay Bank Note Paper Mill India Private Limited up to the above amount upon receipt of its first written demand, without Bank Note Paper Mill India Private Limited having to substantiate its demand.

This guarantee will remain in force for a period of sixty days after the currency of this contract and any demand in respect thereof should reach the Bank not later than the above date.

(Signature of the authorized officer of the Bank)

Name, authorisation/ signature no. and designation of the officer

Seal, name & address of the Bank and address of the Branch



BANK GUARANTEE FORM FOR PERFORMANCE SECURITY

Checklist for Bank Guarantee:

EMD / Performance BG should be in line with / comply the following.

1. BG should be issued on not less than Rs.200 e stamp / non judicial stamp paper only
2. Non judicial stamp paper / e stamp paper should be purchased in the name of BG issuing bank only.
3. In case of e stamp paper first party should be BG issuing bank and second party should be BNPM.
4. Date of sale of non-judicial / e stamp paper shown on the BG and the stamp paper (BG) issued is not more than six months prior to the date of execution of BG.
5. Executing officer of BG should indicate his name, designation and power of attorney number / signing power no etc. on each page of BG.
6. Name and address of the bidding party, name and address of BNPM and value of the contract are to be mentioned clearly.
7. Overwriting / cutting if any in BG should be authenticated under signature and seal of authorized signatory of BG issuing Bank.
8. BG number and BG date should be mentioned in all pages of BG and all pages are endorsed / signed by authorized signatories of issuing bank.
9. Amount mentioned in figures and words are to be matched.
10. Validity of BG should be in line with the contract.
11. BG should be unconditional.

12. Our Branch details is as mentioned below:

Name of the Bank: HDFC Bank

Name of the Branch: Richmond Road Branch

Branch Address: No. 8/24, Salco Centre, Bangalore-560025, Karnataka

IFSC: HDFC0000523.



LETTER OF AUTHORITY FOR ATTENDING BID OPENING

The General Manager

Unit Address

Subject: Authorization for attending bid opening on _____ (date) in the Tender of

Following persons are hereby authorized to attend the bid opening for the tender mentioned above on behalf of _____ (Bidder) in order of preference given below:

Order of Preference	Name	Specimen
I		
II		
Alternate Representative		
Signature of Bidder or Officer authorized to sign the bid Documents on behalf of the bidder		

Note:

1. Maximum of two representatives will be permitted to attend bid opening. In cases where it is restricted to one, first preference will be allowed. Alternate representative will be permitted when regular representatives are not able to attend.
2. Permission for entry to the hall where bids are opened may be refused in case authorization as prescribed above is not produced.



ANNEXURE-I

Tender No: BNPM/LTE/ (A.C.M.C) for Water Purifiers /504/2018-19 Dated 14.09.2018

(To be submitted on the letterhead)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted/ debarred by BNPMIPL/ BRBNMPL/ SPMCIL or any Govt. Departments during last three years. The information provided above is correct and true to the best of my knowledge and belief.
2. The director/proprietor of the bidding firm are not closely related to BNPMIPL.

In case, at any time the information furnished is found to be false, you may disqualify/ debar me/ us as deemed fit.

Signature _____

Name-----

Designation-----

Date-----

Stamp of the Organization-----

